

22 October 1984

MEMORANDUM FOR: The Record

FROM:

Member, OP CT Training Committee

SUBJECT: OP CT Training Program -
Revision Meeting

ATTENDEES:

1. On 19 October 1984, the OP CT Training Committee met with representatives from the three OP Deputy Directorates to discuss plans for revision the OP CT training program. As a result of the discussion, it was agreed that the CT feedback and OP opinion argued for a reduction in the OP overview time. It was suggested that following an overview of about three weeks, the CTs be assigned to a specific OP component for approximately ten weeks to gain skills that should prove useful in an assignment to a Personnel "shop" in an Agency component. It was further agreed that the OP component assignment and the overview for the controlling OP Deputy Directorate area be done sequentially to allow for some slight modification of the overview.

2. To provide specific suggestions for the revised program, each of the OP DD representatives agreed to provide the undersigned with some information by 2 November 1984. This information should include:

An outline of a proposed orientation which is targeted at approximately one week. It should be adjusted to more or less than one week as the substance of the orientation dictates.

Suggestions of the three most useful ten week assignments for OP CTs within the OP DD.

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jmr (23OCTOBER1984)